

### ***1.10 Duties and Responsibilities of the First Vice President***

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**Responsibility** – Serve as an Elected Officer selected by the membership to promote the best interests of the Association.

**Duties** - The First Vice President shall:

1. Be responsible for all the duties and responsibilities of the President in the event of the President and President-elect's absence or incapacity.
2. Serve as a member of the Executive Committee and as a State Director.
3. Serve and perform other duties as directed by the President.
4. Serve as an advisor for the Regional Representatives in coordination of the Roundtable meetings.
5. Attend the NAR business meetings and WR business conferences.
6. Be familiar with all governing documents of the Association and assist in the implementation of the objectives and strategies of the Strategic Plan.

#### **Qualifications**

1. Must have actively served or be serving in an elective office or directorship of a member association.
2. Must be actively engaged in the real estate business and hold an active real estate license from the State of Washington.
3. Must have served as President of his/her local association of REALTORS® or as an officer of the National Association of REALTORS®, or any of its Institutes, or have served as a Vice President of any standing committee.
4. Must have served as a Director of the State Association or have served on a WR Committee the year prior to taking office or have actively served on a state committee for a minimum of (3) three years, of the last (5) five years.

**Term** - The First Vice President is elected for a term of one year and automatically succeeds to the office of the President-elect.