1.16 Duties and Responsibilities of the Vice President-Elect of Membership

Responsibility - Elected by the directors to promote the best interests of the Association.

Duties - The Vice President-Elect of Membership shall:

- 1. Be responsible for all the duties and responsibilities of the Vice President in the event of the Vice President's absence or incapacity.
- 2. Serve as a member of the Executive Committee and as a Director.
- 3. Serve and perform other duties as directed by the Vice President.
- 4. Attend all meetings of the Membership Committee, Executive Committee, and Board of Directors. Coordinate with VP of Membership to stay informed of the status of the activities of the Membership special committee and advisory groups.
- 5. Be familiar with all governing documents of the Association and assist in the implementation of the objectives and strategies of the Strategic Plan.
- 6. Serve as liaison to the Finance Committee as necessary.
- 7. Assist President-elect in making appointments to special committees and advisory work groups in the area of Membership.

Qualifications

- 1. Must have actively served or be serving in an elective office or directorship of a member association.
- 2. Must be actively engaged in the real estate business and hold an active real estate license from the State of Washington.
- 3. Must have completed a prescribed leadership program (for elections held in 2016 and thereafter).
- 4. Must have served on a special committee or advisory work group for two (2) years of the three (3) years prior to standing for election, one (1) year of which must be service on the Standing Committee for which the candidate intends to run.

NOTE: In the elections of 2016-2017 (the "transition period") the requirement will simply be service on any WR committee for two (2) of three (3) years prior to standing for election.

Term - The Vice President-Elect is elected for a term of one year and automatically succeeds to the office of the Vice President.